

# Handbook Of Business Planning And Budgeting

*The Pocket Small Business Owner's Guide to Business Plans* Brian Hill 2013-02 Helps small business owners create logistical and financial plans for the future, and includes such issues as planning a business model, calculating expenses, writing an executive summary, and developing a marketing strategy.

Business Plans Kit For Dummies Steven D. Peterson 2011-01-19 Whether you're a business beginner with big ideas or an established company looking to review your plans in a changing business environment this practical, user friendly guide gives you everything you need to get started. Complete with an interactive CD packed with planning templates including; planning documents, forms, financial worksheets, checklists, operation surveys and customer profiles in both Word and PDF formats you'll be armed with all you need to kick start the planning process and create a winning business plan that suits you and your long-term business vision. Business Plans Kit For Dummies includes UK specific information on: UK business practice Currency UK business and financial institutions and advisory services UK taxation and VAT Partnerships and Limited company information UK legal practice, contractual considerations and insurance matters UK specific forms UK specific case studies New content covering online business opportunities and resources, alternative ways in to business including franchising, network marketing and buy outs, research methods and choosing suppliers and outsourcing will all be added to the UK edition. Table of Contents: Part I: Laying the Foundation for Your Plan Chapter 1: Starting Your Planning Engine Chapter 2: Generating a Great Business Idea Chapter 3: Defining Your Business Purpose Part II: Developing Your Plan's Components Chapter 4: Understanding Your Business Environment Chapter 5: Charting Your Strategic Direction Chapter 6: Describing Your Business and Its Capabilities Chapter 7: Crafting Your Marketing Plan Chapter 8: Deciphering and Presenting Part III: Tailoring a Business Plan to Fit Your Needs

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Chapter 10: Planning for a Small Business

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Planning for an E-Business Part IV: Making the

Most of Your Plan Chapter 14: Putting Your Plan

Together Chapter 15: Putting Your Plan to Work

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That Your Plan Might Need an Overhaul Chapter

17: Ten Ways to Evaluate a New Business Idea

Chapter 18: Ten Ways to Fund Your Business

Plan Chapter 19: Ten Sources of Vital

Information to underpin your Business Plan

Chapter 20: Ten Ways to Use Your Business Plan

Note: CD files are available to download when

buying the eBook version

Business Planning Guide David H. Bangs 1989

**Business Planning: A Guide to Business**

**Start-Up** David Butler 2007-06-07 A readable

and structured guide for the increasing numbers

of people each year who consider setting up a

small business or becoming self-employed.

'Business Planning' outlines the options and

risks involved in setting up a business. The

importance of thorough planning is often

overlooked and only becomes evident if the

business fails. This is highlighted in a recent

study by the SFEDI of 486 bankers and

accountants where lack of planning was the

most common reason cited as to why businesses

fail. 'Business Planning' shows how to avoid this

failure by focusing on the planning stage and

building on this framework as the business

develops. This is the only book based around the

Small Firms Enterprise Development Initiative

(SFEDI) for first time owner-managers. It

contains all the underpinning factual information

required to prepare and present a successful

Business Plan for presentation to a bank

manager, or an alternative potential source of

finance, or for use in an NVQ portfolio. It is in

line with the major syllabuses for Business Start-

Up, and can be used as a course book for anyone

completing a formal NVQ level 3 qualification in

this area, with tips on NVQ structure and

assessment.

*The Basics of Budgeting* Terry Dickey 2004

**Budgeting** Terry Dickey 1992

**The Business Planning Guide** David H. Bangs 1995 Established as a classic, this book has been written with a jargon-free approach to analyzing the industry, forecasting revenues and expenses, and evaluating plans with break-even and cash flow analysis. Includes two complete sample business plans, updated references and resources, sample partnership agreement, worksheets, and more.

**The Entrepreneur's Guide to Preparing a Winning Business Plan and Raising Venture Capital** W. Keith Schilit 1990

**The Australian Business Planning Guide**

David Bangs 2003 Creating business plans is easy with *The Australian Business Planning Guide* 2nd edition. ..This small business classic shows you how to create a clean, crisp and well-focused business plan that can be customised for the simplest or the most complex operation...Refreshingly jargon-free, the guide provides fully worked examples to illustrate each key component of a typical plan. Three complete sample plans, plus alternative business plan outlines, show how business planning can be put into practice. A resources section, including handy web addresses and contact details for researching and implementing your business plan, rounds out a comprehensive and hands-on treatment of the topic...The US edition has sold over 500 000 copies. This best-selling publication is at last available in an edition tailored for an Australian readership.

**Writing a Business Plan** Vaughan Evans 2013-07-25 Whether you seek financial backing or board consent, this book will give you the critical knowledge you need to get the go-ahead. Written by a seasoned practitioner with years of experience in both writing and evaluating business plans for funding, it will help you formulate a coherent, consistent and convincing business plan with your backer's needs in mind. Follow its guidance and your plan will have every chance of winning the backing you need for your business to succeed. FT ESSENTIAL GUIDES: THE KNOW-HOW YOU NEED TO GET THE RESULTS YOU WANT

**Public Health Business Planning** Stephen Orton 2009-10-06 In today's turbulent and financially stressful times, public health

managers need business planning skills. They need to become "civic entrepreneurs," who can creatively finance and manage needed programs using business school savvy. *Public Health Business Planning: A Practical Guide* is based on the curriculum of the highly successful Management Academy for Public Health, offered by the Kenan-Flagler Business School and the School of Public Health at the University of North Carolina at Chapel Hill. A Lewin Group evaluation showed that teams of Management Academy graduates have generated millions of dollars in revenue for local agencies through implementing business plans. This book teaches what it means to use entrepreneurial strategies for social good, and key business planning skills such as: Assessment and strategic planning Program planning, implementation, and evaluation Financial planning and budgeting Market research and social marketing Strategies for getting funded including business writing and speaking Project management and business plan execution strategies

**The Capital Budgeting Handbook** Mike Kaufman 1986

**Financial Management for the Small**

**Business** Colin Barrow 2006 The sharp rise in numbers of new entrepreneurs has been accompanied by the urgent need to become financially literate: the most common cause of business failure is poor financial control stemming from an ignorance of the basics of business finance. *Financial Management for the Small Business* is intended to help those who find business finance confusing. Now in its sixth edition, it continues to provide advice on proper financial planning and control, and reinforces essential points through the use of questions within each section. Beginning with an introduction to the key financial statements, it moves on to look at the tools of financial analysis - the keys to controlling a business successfully. The final part of the book deals with business planning and budgeting, a vital area of business finance as most new ventures cannot get off the ground without a business plan, and existing businesses cannot expand. An invaluable read for aspiring entrepreneurs and those already in business, this book could mean the difference between success and failure.

**Business Planning for New Ventures** David

Butler 2014-06-27 Starting a new business takes a lot of energy and organization. The failure rate is alarmingly high and the task can look herculean at the outset. This new textbook provides a simple guide to help plan a successful new business, taking entrepreneurs and students through the steps required to avoid pitfalls and get a business going. Unlike most entrepreneurship textbooks, the author avoids dwelling on theories in favour of providing effective and practical guidance on how to start and manage a profitable business, with a focus on new ventures operating in high-growth, innovative sectors. Written by an expert with experience in academia and business consulting, this concise textbook will be valuable reading for students of entrepreneurship, new ventures and small business. The practical focus of the book means that it will be useful both for students in the classroom and for entrepreneurs wanting to start a new business.

Handbook of Business Planning and Budgeting for Executives with Profit Responsibility Thomas S. Dudick 1983

*Total Business Planning* Edwin Burton 1991-03-13 Offers complete, hands-on information on constructing and implementing a successful internal business plan. With examples, forms, checklists, and practical advice based on the authors' years of experience in consulting and in running business seminars, it covers all phases of long- and short-term planning in the context of today's volatile business environment, outlining strategies and techniques to establish a framework for efficiency, productivity, and growth.

**Financial Forecasting and Planning** Sharon Hatten Garrison 1988-08-16 This work offers a concise explanation of the fundamentals of financial forecasting intended for managers in accounting, marketing, sales, and strategic planning. As the authors point out, financial forecasting is more than the annual generation of sales forecasts and budgets. It is a comprehensive process that looks at every aspect of a company's operations in order to determine the likely impact on profits of a number of internal and external forces. Each of the steps in this complex process is fully described in this book so that the reader gains an understanding of how to produce effective

financial forecasts for his or her own firm. Throughout, numerous tables and figures illustrate points made in the text. Credit Executive In an era of deregulation, tax revisions, cost cutting, and unpredictable markets, sound financial planning is a critical variable in any company's continued profitability. This book offers a clear, concise explanation of the fundamentals of financial forecasting intended for managers in accounting, marketing, sales, and strategic planning. As the authors point out, financial forecasting is more than the annual generation of sales forecasts and budgets--it is a comprehensive process that looks at every aspect of a company's operations in order to determine the likely impact on profits of a number of internal and external forces. Each of the steps in this complex process is fully described here so that the reader gains a complete understanding of how to produce effective financial forecasts for his or her own firm.

*Total Business Planning* Edwin T. Burton 1999 Total Business Planning: A Step-by-Step Guide integrates strategic, operational, and financial planning in this comprehensive resource. Now completely revised and expanded, this popular business guide answers key questions concerning the preparation and structure of a business plan. With special focus on creative thinking and vision process, it provides methodologies for successfully constructing feasibility studies for new products, building short-term operation plans for business units, and creating plans aimed at the capital markets. Covering the nine levels of the planning process, Total Business Planning addresses such essential topics as vision, philosophy and mission, corporate objectives, tactics and projections, and budgeting. Along with an exhaustive appendix and helpful definitions, you'll also find a disk with easy-to-use form templates to make the planning job easier.

*How to Prepare a Business Plan* Edward Blackwell 2017-08-03 An excellent business plan impresses financial backers, provides a clear blueprint for the future of your company and functions as a benchmark against which to measure future growth. How to Prepare a Business Plan explains the process of creating

an excellent business plan in an engaging and accessible way. It includes essential coverage of producing cash flow forecasts, planning a business expansion, planning your borrowing and monitoring business progress. Global case studies containing real business plans provide inspiration and real-life practical insight by analyzing the plans, monitoring the business' progress and discussing their problems. Sample business plans also show you the process in action and provide useful examples for creating your own. *How to Prepare a Business Plan* helps new business owners to consider what they really want out of their business, and to map their own journey and gain a new understanding of their product's place in the market, as well as writing a business plan with the clarity, brevity and logic to keep bank managers interested and convinced. Whether looking to start up or expand, this practical advice will help anyone to prepare a plan that is tailored to the requirements of their business - one that will get the financial backing they need.

**Total Business Budgeting** Robert Rachlin 1991-04-10 Shows how to analyze outside influences, develop performance targets and budget segments, organize and administer the budgeting process, and provide a complete set of instructions and forms for developing all segments of the budgeting process. Specially designed, it also provides complete budgeting techniques and applications for most business situations, from planning and control to implementation. Forms, schedules, exhibits, and formats are included to take you through the myriad of details necessary to prepare a successful budget.

*Handbook of Business Planning and Budgeting for Executives with Profit Responsibility* Thomas S. Dudick 1983 Includes bibliography and index.

*The Definitive Business Plan* Richard Stutely 2002 "The Definitive Business Plan" delivers fast-track advice, aimed at competent business people who want to get beyond the basics and produce definitive, cogent and intelligent plans.

[Business Planning Essentials For Dummies](#) Veechi Curtis 2015-02-16 All the basics you need to design a successful business plan Whether you're starting your first business or you're a serial entrepreneur, you know how important a good business plan is to your business's ultimate

success. Bad or non-existent business plans are a primary cause of business failure. But don't fret! *Business Planning Essentials For Dummies* gives you all the essential, practical information you need to succeed—from deciding what your business is really all about to building a long-term vision of where your company will go. In between, the book covers budgeting and finance, pricing, predicting sales, and much more. Covers all the essentials of writing a business plan and getting on the road to turn your plan into a reality Serves as an ideal refresher or introduction to the topic in an affordable small-format edition Intended for anyone starting their first business or even just thinking about it *Business Planning Essentials For Dummies* is packed with everything you need to know to get started on building your dream business. So what are you waiting for?

*Handbook of Budgeting* William R. Lalli

2011-12-05 No other management tool provides the operational direction that a well-planned budget can. Now in a new edition, this book provides updated coverage on issues such as budgeting for exempt organizations and nonprofits in light of the IRS' newly issued Form 990; what manufacturing CFOs' budgeting needs are; current technology solutions; and updated information on value-based budgets. Controllers, budget directors, and CFOs will benefit from this practical "how-to" book's coverage, from the initial planning process to forecasting to specific industry budgets.

[GUIDE BOOK TO PLANNING - A COMMON SENSE APPROACH](#) Robert M. Donnelly

2006-05-24 Any book on planning has to be easy to read and full of examples on how to do it with forms and illustrations. That is exactly what this book is and why it is called a "guidebook". The fact that most people do not plan well is well documented by the demographics of the population and the economic situation that a growing senior population is faced with now due to poor planning or no planning earlier in their lives. Since company's are run by people they exhibit the idiosyncrasies of the people who run them. Many company's do not have strategic plans or operating plans. Some firms do not even have a budget and operate on a day-by-day basis. The obvious result of this is crisis management, cash flow problems and the

constant risk of going out of business. Many company's both large and small have disappeared due to the lack of a plan and this has been well documented in the business press. Managers do not have a plan for their business because they do not have a plan for themselves. Planning is not something that we are born with a natural ability to do well, or in many cases - at all. Planning is a learned skill and there is a need for simple step-by-step guides which is what this book is about. It has been written as a result of years of experience that the author has had working with hundreds of company's. The foundation for the book is a process that the author calls the "Plan-for-Planning" - a five step exercise that he has used to help managers build business plans for their company's. It is a proven formula that has resulted in increased profitability, operational efficiencies and the optimization of the overall allocation of resources for the author's clients. It also has been the basis for the development of executive level seminars by the author that have been promoted and implemented by BUSINESS WEEK and Inc. Magazine domestically, and Frost & Sullivan internationally. The initial publication of this book was by Inc. as a result of the success of the seminar series for their audience - growing firms. Articles have been written about the Plan-for-Planning process and it has been instrumental in the development of business plans that have resulted in company's being sold for a premium to the shareholders as a result of the quality of the business planning process. The book has been used by many managers and in some cases continues to be a reference guide for the new businesses that they have become involved with. It is really an easy to use guide for developing a business/strategic plan for any business.

Handbook of Budgeting William R. Lalli 2012-02-01 No other management tool provides the operational direction that a well-planned budget can. Now in a new edition, this book provides updated coverage on issues such as budgeting for exempt organizations and nonprofits in light of the IRS' newly issued Form 990; what manufacturing CFOs' budgeting needs are; current technology solutions; and updated information on value-based budgets. Controllers, budget directors, and CFOs will benefit from this

practical "how-to" book's coverage, from the initial planning process to forecasting to specific industry budgets.

**Successful Business Planning in 30 Days**

Peter J. Patsula 2000

**Manager's Guide to Business Planning** Peter J. Capezio 2009-10-16 Get the business results you want by creating and executing a solid plan! One simple thing usually makes the difference between business success and failure: a well-laid plan. Whether you want to enact a long-term strategic initiative or set short-term revenue targets, *Manager's Guide to Business Planning* provides the tools and techniques for developing a workable plan everyone will support. You'll learn how to: Measure success Prioritize initiatives Run business reviews Create a budget Engage employees There's no reason to experience false starts, waste money, or dissatisfy customers in your business endeavors. *Manager's Guide to Business Planning* has tried-and-true methods that can be applied to any situation.

The Nurse Leader's Guide to Business Skills

Pamela Hunt 2011 For nurse leaders who already have a basic understanding of finance and budgeting, *The Nurse Leader's Guide to Business Skills* takes them to the next level. This indispensable book provides strategies for optimizing financial performance, including strategic planning, budgeting, creating business plans, forecasting, and analyzing return on investment (ROI).

*The Organizational Master Plan Handbook* H.

James Harrington 2012-04-05 For visionary leaders, an Organizational Master Plan and associated technologies have become essential components of strategic decision making. Written for leaders, planners, consultants, and change agents, *The Organizational Master Plan Handbook: A Catalyst for Performance Planning and Results* explains how to merge the four planning activities that compose the Organizational Master Plan to manage, improve, and maximize organizational efficiency and effectiveness. Written by recognized leaders in applying Performance Improvement methodologies to business processes and entire organizations, this book defines the makeup and highlights the differences in the operating plan, strategic business plan, strategic improvement

plan, and the organization's business plan. It defines each and explains how to link them to reduce costs and cycle times. Describing how to use controllable factors as the foundation for constructing your Organizational Master Plan, it demonstrates how the plan fits into organizational alignment activities. Examines all the plans that should go on within an organization and details the purpose of each

Unveils a novel approach for preparing a Strategic Improvement Plan Lays out a well-defined roadmap of the Organizational Master Plan process Explaining how to make the strategic planning process a part of performance plans for individuals within your organization, the text incorporates sufficient flexibility so you can adapt and revise the plans discussed according to changing business needs and marketplace opportunities. It explains how to develop a set of vision statements to define how your organization will function five years in the future as well as how to develop the strategies needed to make the required transformation a success. Praise for the Book: Harrington and Voehl present the most comprehensive and effective approach to optimizing an organization's performance developed to date.

—Tang Xiaofen, President of the Shanghai Association for Quality & President of the Shanghai Academy of Quality Management Compulsory reading for all leaders to maximize efficiency and effectiveness while navigating business in this risky global economy. —Acn. Shan Ruprai President APQO, National Chairman Australian Organisation for Quality, and Chairman AIBI Australia A Note from the Authors: Organizational Master Plans are tangible and often visible statements of where the organization is now, what it should be in the future and what is required to get there. While processes for developing them vary, master plans are most successful when they represent a vision that brings together the concerns of different interest groups, and their recommendations create a ground swell of business community and political support. Good Organizational Master Plans are flexible, and have involved the business leaders and other stakeholders from the outset, giving the plan a legitimate base, and a better chance to come to fruition. While circumstances vary from place to

place, the decision to develop a master plan is often determined by the need to understand the current conditions of the marketplace, to generate and build stakeholder interest and participation, to create a new and common vision for the future, and/or to develop a clear and solid set of recommendations and implementation strategy. Susan Rademacher, executive director of the Louisville Olmsted Parks Conservancy, had this to say about the process of developing Louisville's Organizational Master Plan: . . .When we got started with our master plan, there were a few important things that we focused on. One was that we started with a belief in the native intelligence of this community, from 1888 forward. And we invited the public to really dream about what these parks could be, what they remembered the parks as, and we tried to change expectations in that way. Typically in the past, ...the little changes that come about in parks are politically motivated to get a big bang in the short term for the next election. And ... our parks were suffering from that. So when we invited the community to dream large, we changed the expectations and also changed the expectations of what the public sector was looking to do.

*Business Planning for Special Schools* Caroline Coles 2018-05-11 Originally published in 1997. This book presents a practical way of addressing business planning in the special school. It provides examples of ways in which the business planning process can be structured, coordinated, and linked to the budget. It offers advice on the most appropriate tools and techniques used for developing a plan so that the school can capitalise on the full benefits of business planning but avoid many of the common problems. It contains a set of overheads and includes a real example business plan with an evaluation. This book is for headteachers, management teams and school governors. It is also an excellent resource for in-service training and for those studying education management in teacher training or on Post Graduate programmes.

*Strategic Planning* George A. Steiner 2010-06-15 In today's complex world of business, strategic planning is indispensable to effective management. Ever since the mid-1950's, when American companies began to develop formal

long-range planning systems, wise managers have understood the importance of knowing where their firm was headed and how it intended to get there. To function effectively in a modern, planned operation, every manager must have a practical understanding of how the planning process works. That's exactly what this book offers: a step-by-step guide to strategic planning. George A. Steiner, a well-known expert in the field of management, provides a concise, jargon-free handbook that avoids abstract theory and takes you straight to the how-to of planning. Whether you're designing and implementing a new plan or working with a plan that's already in operation, Strategic Planning puts the information you need at your fingertips. It takes you through every stage of the process, from idea to execution to evaluation. (And explains Fifty Common Pitfalls you'll need to know about.) You can plug your own data into the lucid charts, tables, and checklists for a valuable start on getting organized and evaluating your planning needs. And there's plenty of penetrating discussion about the questions and quandaries you're likely to meet along the way. For example: \* How do you identify, evaluate, and implement strategies? \* How do you design a planning system to fit the unique characteristics of you and your company? \* Can an intuitive manager do formal strategic planning? \* What are some ways to develop clear objectives? \* What human behavior factors can endanger planning and how can managers overcome them? \* How, and when, should a situation audit be made? \* What do you need to know about computer models? \* How can business planning lessons be applied to not-for-profit organizations? \* How can managers apply lessons of planning experience to the planning of their own careers? You don't have to get an advanced degree to make strategic planning a part of your management style. All you need is the expert advice in this idea-packed handbook. (As a bonus the book includes a glossary of the terms, tools, and techniques of strategic planning.)

**The Financial Times Essential Guide to Writing a Business Plan** Vaughan Evans 2011  
**Total Business Budgeting** Robert Rachlin 1999-09-10 Rave Reviews for the First Edition. "Total Business Budgeting is aptly titled.

Everyone concerned about budgeting and how to implement or improve the process should have this volume on hand. Rachlin's liberal use of helpful forms is particularly clever." -Michael W. Curran President and CEO Decision Sciences Corporation, St. Louis, Missouri "Total Business Budgeting is well thought out and comprehensive. It simplifies the budgeting process by providing the content in an easy-to-read format. This is the only budgeting book I will ever need." -Thomas Farrell Director of Business Development, Ernst & Young LLP "Total Business Budgeting goes beyond presenting a set of basic budgeting guidelines and applications-along with helpful exhibits and forms-for all segments of business operations. A valuable compendium of underlying techniques associated with each business segment is also included in brief, easy-to-read format. Rachlin's book provides a guide for budgeting and a take-off point for more specialization and more complex situations." -Serge L. Wind Portfolio Analysis and Special Projects Finance Director Lucent Technologies, Inc.

**Financial Management for the Small Business** Colin Barrow 1998 This guide offers skills designed for the reader to use in the financial management of business, from start-up onwards. Question-and-answer sections appear at the end of each chapter to reinforce the points made. Issues covered include balance sheets, profitability, budgets and business plans.

**Guide to Business Planning** Graham Friend 2009-04 "A comprehensive guide to every aspect of preparing and using a business plan--newly updated and revised. New businesses and existing businesses fare better with well-thought-out plans. It is essential to have a good business plan to raise capital--either for a new venture to get additional capital or within most corporations for new initiatives or for accelerated growth"--Provided by publisher.

**Budgeting and Profit Planning Manual** James D. Willson 1989

**Practical Financial Management** Colin Barrow 2008 Entrepreneurs need to be financially literate. The most common cause of business failure is poor financial control stemming from an ignorance of the basics of business finance. Practical Financial Management is intended to help those who find

business finance confusing. Now in its seventh edition, it continues to provide advice on proper financial planning and control, and reinforces essential points through the use of questions within each section. Beginning with an introduction to the key financial statements, it moves on to look at the tools of financial analysis - the keys to controlling a business successfully. The final part of the book deals with business planning and budgeting, a vital area of business finance as most new ventures cannot get off the ground without a business plan, and existing businesses cannot expand. An invaluable read for aspiring entrepreneurs and those already in business, this book could mean the difference between success and failure.

[The FT Essential Guide to Writing a Business Plan](#) Vaughan Evans 2015-09-24 In one engaging, outcome-oriented book, *The FT Essential Guide to Writing a Business Plan* gives you: The essential knowledge you need to write a winning business plan - quickly and without fuss Guidance on how to focus throughout on the plan's purpose - to win backing Samples of what a good plan looks like, so you can benchmark your own as you write it Checklists, tips, examples and milestones to ensure you're on target Prompts to reflect on, evaluate and learn from your experience With advice that's instantly applicable, whether your business is a start-up or a more established company looking to grow, this is the one guide you need to create a credible and persuasive plan.

***The McGraw-Hill Guide to Writing a High-Impact Business Plan: A Proven Blueprint for First-Time Entrepreneurs*** James B. Arkebauer 1994-09 Packed with features, this guide to writing business plans shows readers how to turn their entrepreneurial dream into a reality, by writing a business plan that will get them the financing and support they need to get a new business going. It includes a directory of new and little-known money sources, high-impact points - special tips and ideas, and a free disk offer, featuring sample business and financial spreadsheets.

## Handbook Of Business Planning And Budgeting

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